## **EFFECTIVE JULY 1, 2023**

DUE TO CONTINUOUSLY INCREASING CREDIT CARD PROCESSING FEES, we have unfortunately had to make some hard decisions and will implement a few changes. Of course, we still accept cash for payment, but we also understand that it is not always convenient for everyone to have cash on hand at the time of their visit. For those that still wish to utilize their credit, debit, or HSA cards, the following flat fees will be added to your charge based on the following:

<u>Full payment at the time of your visit with only 1 card presented</u>: NO EXTRA CHARGE!

Full payment at the time of your visit splitting between 2 cards present: \$2.00 charge for each additional card presented >1

Any manual entry card payments at any time: \$5.00 charge per transaction (cards on file, payments scheduled outside office hours, payment over the phone, mobile phone app, pictures of card, etc...) Avoid this charge by presenting your card and paying at the time of service. Exceptions will also be made for televisit dates/payments when we have closed our office due to vacation or snow days.

On each transaction, we are charged a flat fee as well as a percentage of the charge amount. Additionally, the percentage is based on the type of card (debit vs credit vs rewards cards) as well as how the card is entered into the processor. The percentage fee for manual entry (keyed in) cards is 3X the percentage amount for cards that are entered via chip or swipe. Our intention is to recoup the costly changes incurred when multiple cards are used or cards must be keyed in while allowing patients to do so when necessary.

THESE CHANGES WILL NOT GO INTO EFFECT UNTIL JULY 1st SO THAT THOSE THAT HAVE BEEN RUN BEHIND A WEEK OR TWO CAN HOPEFULLY BUDGET, PUT SOME MONEY BACK, AND PAY AT THE TIME OF THEIR OFFICE VISIT TO AVOID ANY ADDITIONAL CHARGES!